



DIPATTAMENTON I KAOHAO GUINAHAN CHAMORRO
DEPARTMENT OF CHAMORRO AFFAIRS

Honorable Felix P. Camacho
Governor of Guam

Sylvia M. Flores
Acting President

Honorable Michael W. Cruz
Lt. Governor of Guam



April 27, 2009

MEMORANDUM

To: Senator Judith T. Won Pat, Ed.D.,
Speaker of I Liheslaturan Guahan

From: Sylvia M. Flores, Acting President *SMT*
Department of Chamorro Affairs

Subject: FY2009 2ND Quarter Reporting Requirements

2009 APR 29 PM 4:24 *me*

Pursuant to P.L. 29-113, the following reports required for FY2009 2nd Quarter are being submitted:

Chapter VII. Section 2 Reporting Requirements

- FY2009 General Fund Expenditures/Encumbrance Report
- FY2009 Income and Expense President's Office Non-Appropriated Funds
- FY2009 Income and Expense Research, Publication and Training Non-Appropriated Funds
- FY2009 Income and Expense Guam Museum Non-Appropriated Funds
- FY2009 Income and Expense Chamorro Village Non-Appropriated Funds

Chapter VI. Section 26 Federal Funding Reports

There are no federally-funded positions and no disallowed costs.

Chapter VII. Section 24 Reporting Staffing Pattern

FY2009 Current Staffing Pattern

30-09-0546
Office of the Speaker
Judith T. Won Pat, Ed. D.

Date: _____
Time: _____
Received by: _____

Should you have any questions or require additional information, please advise.

Cc: Office of the Public Auditor

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DIBISION FINO'YAN KOTTURAN CHAMORRO
Chamorro Language and Culture Division

I SENGSONG CHAMORRO
Chamorro Village

DIBISION INALIGAO, TINIGE', YAN FINA'NA'GUE
Research, Publications and Training Division

DIBISION FANINADAHEN KOSAS GUAHAN YAN SAGAN RIKUETDON
Guam Museum & Archives Division

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DEPT. OF CHAMORRO AFFAIRS - PRESIDENT'S OFFICE

Income and Expense

October 2008 through March 2009

	<u>Oct '08 - Mar 09</u>
Income	
14300 · Interest Earned	25.38
40000 · Donation	
40100 · FESTPAC	230.00
40000 · Donation - Other	1,818.00
Total 40000 · Donation	<u>2,048.00</u>
Total Income	2,073.38
Expense	
60600 · Meals and Entertainment Expense	98.45
61400 · Office Supplies Expense	246.59
61800 · Professional Fee	568.72
62000 · Promotions Expense	2,661.10
62251 · Computer Software	196.00
62800 · Workshop Expense	200.00
64000 · Miscellaneous Expense	2,411.69
Total Expense	<u>6,382.55</u>
Net Income	<u><u>-4,309.17</u></u>

DEPT. OF CHAMORRO AFFAIRS RESEARCH PUBLICATION TRAINING
Income and Expense
October 2008 through March 2009

	<u>Oct '08 - Mar 09</u>
Ordinary Income/Expense	
Income	
14300 · Interest Earned	102.45
40000 · Donation	7,556.50
41000 · Sales-Books	7,998.00
Total Income	<u>15,656.95</u>
Cost of Goods Sold	
5000 · Cost of Goods Sold	890.00
Total COGS	<u>890.00</u>
Gross Profit	14,766.95
Expense	
60800 · License Fees	25.00
61200 · Office Expense	3.16
61700 · Printing & Copies Expense	9,900.00
62000 · Promotions Expense	-2,105.00
64000 · Miscellaneous Expense	15.00
Total Expense	<u>7,838.16</u>
Net Ordinary Income	6,928.79
Other Income/Expense	
Other Income	
50100 · Other Income	-208.00
Total Other Income	<u>-208.00</u>
Net Other Income	-208.00
Net Income	<u><u>6,720.79</u></u>

DEPT. OF CHAMORRO AFFAIRS - GUAM MUSEUM
Income and Expense
October 2008 through March 2009

	<u>Oct '08 - Mar 09</u>
Ordinary Income/Expense	
Income	
40100 - Interest Earned	5.62
Total Income	5.62
Expense	
60200 - Bank Charges	60.12
64000 - Miscellaneous Expense	100.00
Total Expense	160.12
Net Ordinary Income	-154.50
Net Income	<u>-154.50</u>

**CHAMORRO VILLAGE
INCOME/EXPENSE**
October 2008 through March 2009

	Oct '08 - Mar 09
Ordinary Income/Expense	
Income	
4000 Main Pavillion	1,375.00
4020 CV Lease Stall	204,855.62
4060 Wednesday Night Market	78,557.00
4080 Other Income	350.40
Total Income	285,138.02
Gross Profit	285,138.02
Expense	
6000 Advertising	2,668.34
6010 Bad Debt Expense	5,166.56
6020 Bank Charges	158.00
6040 Communication	430.90
6045 Entertainment	
6041 Wednesday Night Market	13,118.50
6042 Entertainment - Others	2,000.00
Total 6045 Entertainment	15,118.50
6055 Maintenance Expense	
6056 Janitorial Services	27,351.40
6057 Contractual Maintenance	10,220.00
6058 Security	25,972.41
6059 Maintenance Supplies	15,859.89
6060 Solid Waste	22,730.00
6061 Janitorial Supplies	7,228.07
6062 Pest Control Contract	2,560.00
6055 Maintenance Expense - Other	870.00
Total 6055 Maintenance Expense	112,791.77
6058 Security	2,554.34
6075 Office Expense	-1,073.90
6075 Office Supplies Expense	1,363.50
7000 Printing & Copies Expense	973.89
7010 Promotional Expense	
60121 Promotional Coupon	223.00
60122 Promotional Exp. - Others	950.00
7010 Promotional Expense - Other	1,278.50
Total 7010 Promotional Expense	2,451.50
7050 Repairs Expense	26,340.64
7055 Telephone Expense	2,271.59
7090 Utilities	
60171 Power	23,547.70
60172 Water	33,056.08
Total 7090 Utilities	56,603.78
7095 Miscellaneous	
Meal Coupons	742.72
7095 Miscellaneous - Other	14,063.32
Total 7095 Miscellaneous	14,806.04
Total Expense	242,625.45
Net Ordinary Income	42,512.57
Net Income	42,512.57

**Government of Guam
Fiscal Year 2009 Budget
Current Staffing Pattern**

[BBMR SP-1]

FUNCTIONAL AREA: Culture, Education & Tourism

AGENCY: Department of Chamorro Affairs

PROGRAM: Overall

FUND: 100% Local

No.	Position Number	Position Title	Name of Incumbent	Grade/ Step	Salary	Overtime	Special*	One-Step Increment		Subtotal (E+F+G+I)	Benefits							TOTAL (J+R)	
								Date	Amount		Retirement (J *25.20%)	Retire (DDI) 1/ (\$15.52*26PP)	Social Security (6.2% * J)	Medicare (1.45%*J)	Life (Premium)	Medical (Premium)	Dental (Premium)		Total Benefits (K thru Q)
PROGRAM: President's Office			GENERAL FUND																
1	101	President	Vacant-Funded	R5	\$ 55,303	\$ -	\$ -		\$ -	\$ 55,303	\$ 13,311	\$ 404	\$ -	\$ 802	\$ 174	\$ 1,392	\$ 156	\$ 16,239	\$ 71,542
2	103	Secretary II (Typist)	Portodo-Hernandez, Patti B.	H10	\$ 29,962	\$ -	\$ -	2/21/2010	\$ -	\$ 29,962	\$ 7,212	\$ 404	\$ -	\$ 434	\$ 174	\$ 1,392	\$ -	\$ 9,616	\$ 39,578
3	104	Administrative Services Officer	Quintanilla, Juanita P.	N9	\$ 45,043	\$ -	\$ -	5/27/2010	\$ 1,424	\$ 46,467	\$ 11,185	\$ 404	\$ -	\$ 674	\$ 174	\$ 1,392	\$ 156	\$ 13,984	\$ 60,451
Grand Total:				----	\$ 130,308	\$ -	\$ -	----	\$ 1,424	\$ 131,732	\$ 31,708	\$ 1,212	\$ -	\$ 1,910	\$ 522	\$ 4,176	\$ 312	\$ 39,839	\$ 171,571

PROGRAM: Chamorro Language & Culture			GENERAL FUND																
2	302	Administrative Assistant	Paulino, Jennifer	J12	\$ 36,865	\$ -	\$ -	02/14/09	\$ 151	\$ 37,016	\$ 7,662	\$ 404	\$ -	\$ 537	\$ 174	\$ 1,392	\$ 156	\$ 10,325	\$ 47,341
Grand Total:				----	\$ 36,865	\$ -	\$ -	----	\$ 151	\$ 37,016	\$ 7,662	\$ 404	\$ -	\$ 537	\$ 174	\$ 1,392	\$ 156	\$ 10,325	\$ 47,341

PROGRAM: Research, Publication & Training			GENERAL FUND																
1	401	Administrator	VACANT	P8	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2	402	Guam Historic Preservation Officer	Aguon, Lynda B.	P14	\$ 63,428	\$ -	\$ -	12/26/2009	\$ -	\$ 63,428	\$ 15,267	\$ 404	\$ -	\$ 920	\$ 174	\$ 1,392	\$ 156	\$ 18,312	\$ 81,740
Grand Total:				----	\$ 63,428	\$ -	\$ -	----	\$ -	\$ 63,428	\$ 15,267	\$ 404	\$ -	\$ 920	\$ 174	\$ 1,392	\$ 156	\$ 18,312	\$ 81,740

PROGRAM: Guam Museum/Archives			GENERAL FUND																
1	601	Administrator	VACANT-Unfunded	P8	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2	603	Museum Curator	Ramirez, Anthony J.	M3	\$ 32,263	\$ -	\$ -	9/24/2009	\$ 149	\$ 30,620	\$ 7,370	\$ 404	\$ -	\$ 444	\$ 174	\$ 1,392	\$ 156	\$ 9,940	\$ 40,560
3	605	Museum Assistant	Gumabon, Colasita B.	E14	\$ 28,670	\$ -	\$ -	7/25/2009	\$ -	\$ 28,670	\$ 6,901	\$ 404	\$ -	\$ 416	\$ 174	\$ -	\$ -	\$ 7,894	\$ 36,564
4	606	Museum Assistant	Ojeda, Lolita	E14	\$ 28,670	\$ -	\$ -	4/6/2010	\$ -	\$ 28,670	\$ 6,901	\$ -	\$ -	\$ 416	\$ 174	\$ -	\$ -	\$ 7,491	\$ 36,161
5	608	Museum Assistant	Wusstig, Betty Ann	E9	\$ 24,151	\$ -	\$ -	8/1/2010	\$ -	\$ 24,151	\$ 5,813	\$ -	\$ -	\$ 350	\$ 174	\$ 2,975	\$ 334	\$ 9,646	\$ 33,797
6	609	Laborer	VACANT-Funded	D1	\$ 15,840	\$ -	\$ -		\$ -	\$ 15,840	\$ 3,813	\$ 404	\$ -	\$ 230	\$ 174	\$ -	\$ -	\$ 4,620	\$ 20,460
Grand Total:				----	\$ 127,802	\$ -	\$ -	----	\$ 149	\$ 127,951	\$ 30,798	\$ 1,211	\$ -	\$ 1,855	\$ 870	\$ 4,367	\$ 490	\$ 39,591	\$ 167,542

PROGRAM: Chamorro Village			GENERAL FUND																
1	CV-001	Chamorro Village Manager	Cura, Michael	N7	\$41,936	\$ -	\$ -	4/15/2009	\$ -	\$ 41,936	\$ 10,094	\$ -	\$ -	\$ 608	\$ -	\$ -	\$ -	\$ 10,702	\$ 52,638
2	CV-002	Administrative Assistant	San Nicolas, Jeffrey	J10	\$34,414	\$ -	\$ -	2/27/2010	\$ -	\$ 33,266	\$ 8,007	\$ -	\$ -	\$ 482	\$ 174	\$ 1,392	\$ 156	\$ 10,212	\$ 43,478
3	CV-003	Maintenance Supervisor	Sanchez, Frank	J10	\$34,414	\$ -	\$ -	12/8/2010	\$ -	\$ 33,266	\$ 8,007	\$ -	\$ -	\$ 482	\$ 174	\$ 2,975	\$ 334	\$ 11,973	\$ 45,239
4	CV-004	Laborer	Edwin Evaristo	D10	\$23,760	\$ -	\$ -	3/19/2010	\$ -	\$ 22,968	\$ 5,528	\$ 404	\$ -	\$ 333	\$ 174	\$ 2,975	\$ 334	\$ 9,748	\$ 32,716
5	CV-005	Laborer	Francisco Iriarte	D3	\$17,820	\$ -	\$ -	7/5/2009	\$ 248	\$ 17,078	\$ 4,111	\$ 404	\$ -	\$ 248	\$ 174	\$ 1,392	\$ 156	\$ 6,484	\$ 23,562
6	CV-006	Program Coordinator I	Marcos, Gerardo	K9	\$35,751	\$ -	\$ -	9/16/2009	\$ 719	\$ 35,237	\$ 8,482	\$ -	\$ -	\$ 511	\$ 174	\$ -	\$ -	\$ 9,166	\$ 44,403
Grand Total:				----	\$182,784	\$ -	\$ -	----	\$ 967	\$ 183,751	\$ 44,229	\$ 807	\$ -	\$ 2,664	\$ 870	\$ 8,735	\$ 979	\$ 58,284	\$ 242,035

Grand Total for FY2009	\$	541,187	\$	-	\$	-	\$	2,691	\$	543,878	\$	129,664	\$	4,036	\$	-	\$	7,886	\$	2,610	\$	20,063	\$	2,093	\$	166,351	\$	710,229
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